



### **Certified Student Travel Professional Candidate Graduation Request Form**

Please complete the enclosed form and return to [membership@syta.org](mailto:membership@syta.org) or fax it to 703-610-0270. If you have any questions, please call Lisa Berretta at 703-610-9034. Once we receive this completed form, we will contact about your graduation eligibility. CSTP Graduation takes place each year at the SYTA Annual Conference.

**Please complete:**

☐ I am a SYTA Member

☐ I am NOT a SYTA member

**Name:** \_\_\_\_\_  
(Please list your name as you'd like it printed on your graduation materials)

**Company:** \_\_\_\_\_

**Contact Address:** \_\_\_\_\_

**City, Province/State, Postal Code/Zip/Country:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

Please be sure the following requirements have been met:

- (3) Fundamentals of Business – Three courses through IUPUI
- (3) Face-to-Face Events – Three SYTA Conferences or SYTA Summits
- (6) Webinar/Online Educational Sessions – Six accredited Webinars/SYTA University sessions. 3 must be attended live.
- (3) Industry Volunteer Actions – Three volunteer actions at the SYTA Conference, SYTA Summit or serving on a SYTA Committee/Board for one year
- (1) Written Essay – One written essay related to your CSTP or Professional experience.

**Fundamentals of Business** List courses and dates completed:

Course Name	Date Attended
1. _____	_____
2. _____	_____
3. _____	_____

**Face-to-Face Events** List session name and date(s) attended:

<u>Event Name</u>	<u>Session(s) Attended</u>	<u>Date Attended</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

**Webinars/SYTA University Online Education Sessions** List courses and date(s) attended:

<u>Session Name</u>	<u>Date Attended</u>	<u>Live/Recorded</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____

**Industry Volunteer Actions** List activity performed and date(s) attended:

<u>Activity Performed</u>	<u>Date</u>
1. _____	_____
2. _____	_____
3. _____	_____

**Written Essay**

Please send your written essay to [membership@syta.org](mailto:membership@syta.org). Minimum 500 words- on any subject that helps the participant gain a better understanding of the student and youth travel industry and improves their general knowledge of the industry.