



## **Board of Directors**

### **Board Member Job Description**

**Title:** Board Member, Student & Youth Travel Association (SYTA) Board of Directors (unpaid position)

**Term:** Three years, August – August; renewable by application

**Purpose of a Board Member:** To serve in a volunteer capacity on the Board of Directors as a voting member while adhering to the purpose and duties of the board member position.

**Purposes of the Board:** The business and affairs of the Student & Youth Travel Association shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board of Directors. The Board of Directors may adopt such policies and procedures for the conduct of its business and the affairs of the Student & Youth Travel Association as it shall deem advisable.

**Expected meeting attendance:**

- Regularly attend board meetings as scheduled. May be held in-person or virtually.
- Attend and actively participate in committee meetings as scheduled
- Attend and fully participate in special events (in-person and virtual) and other board development activities as may be scheduled from time to time

**Specific duties:**

- Attend meetings and show commitment to board activities
- Be well-informed on issues and agenda items in advance of meetings
- Contribute skills, knowledge, and experience
- Listen respectfully to other points of view
- Participate in organizational decision-making
- Participate in budgeting process
- Professionally represent the Student & Youth Travel Association to the community
- Understand the mission and purpose of the Student & Youth Travel Association
- Provide direction and support to SYTA staff as needed
- Serve on and/or chair at least one committee each year
- All Board of Directors are expected to make a personal donation at the Wingman Level (\$500) to the SYTA Youth Foundation. This donation can be made on your behalf or by your organization.

**Preferred Qualifications:**

- General awareness of and/or passion to serve the needs of our community
- Ability to effectively work with and communicate with a wide variety of individuals
- Strong communication skills
- Personal qualities of integrity, credibility, and a passion for improving the Student & Youth Travel Association



**About Us:** The Student & Youth Travel Association is the non-profit, professional trade association that promotes student & Youth and seeks to foster integrity and professionalism among student and youth travel service providers. SYTA is “The Voice of Student and Youth Travel. ®”

**Mission of the Student & Youth Travel Association:** The Student & Youth Travel Association (SYTA) is the premier association of businesses dedicated to providing life enhancing travel experiences to students and young people. We instill confidence in our travelers by establishing quality and safety standards for travel providers, and we empower our members through advocacy, education, training and networking opportunities.

**Vision:** To help students and youth gain greater understanding of the world through the experience of travel.

**DEI Statement:** As the “The Voice of Student and Youth Travel®”, SYTA is dedicated to promoting life-enhancing travel experiences to students and young people. In order to do this responsibly, SYTA expects all members to value and respect each other, as well as the industry we serve. SYTA aims to create an inclusive, equitable, and diverse culture that empowers our members to celebrate differences, promote diversity of thought, and instill the importance of nurturing a sense of belonging. Recognizing that we serve a diverse industry with people who have unique personal and professional experiences, SYTA is committed to providing a space for members to learn and grow from one another. In addition, we aim to ensure everyone can be their authentic selves while actively participating in a community that amplifies voices and perspectives.